

Llandenny Parish Hall

Minutes of the first Annual General Meeting of Llandenny Area Community Trust (LACT) held on Tuesday 25 June 2019 at 8.00 pm in the Parish Hall

Present:

Trustees: Phil Tilley, Caroline Green, Mark Williams, Peter Selkirk, Colin Mansell

Supporters: Rev Tim Clement, Sue Russell, Sue Boret, James Boret, Graham Green, Liz Hepburn, Doug Hepburn, Michael Hardwick, Alison Roberts, Malcolm Wallace, Sue James, Nigel James, Sue Deacy, Karen Williams, Fay Mansell, Colin Mansell, Chris Shaw, Peg Shaw, Ade Tew, Richard Wyatt

Apologies: Louise Jones, Dave O'Brien, Mike Boret

1. Introduction. Phil Tilley explained that before the business of the first AGM could commence it was necessary to receive applications for membership of LACT. As explained during the Llandenny Parish Hall AGM, membership of LACT carries with it no legal liability or commitment to any particular involvement with the running of the Hall, although this will be encouraged.

In response to a question Phil said that membership was open to anybody in the Llandenny Area who supported the objectives of LACT, not just those living within the Parish boundaries.

There was a short adjournment while details were collected of those wishing to become members.

2. Election of Trustees. As this was the first AGM, the founding Trustees all stood down. Three of them put themselves forward for re-election: Phil Tilley, Caroline Green and Peter Selkirk.

Other nominations were asked for from the meeting. Nigel James and Sue Deacy offered themselves for election. Richie Wyatt expressed a wish to become a Trustee but said he would have to check whether he was allowed to with under Police Regulations.

There being no further nominations the following were elected as Trustees without dissent:

Phil Tilley, Caroline Green, Peter Selkirk, Nigel James and Sue Deacy.

3. Appointment of Officers. Phil Tilley had been nominated as Chairman and Peter Selkirk had been nominated as Treasurer. There being no further nominations these two were duly appointed.

There were no nominations at the meeting for the position of Secretary. It was clarified that the Secretary does not necessarily have to be a Trustee.

It was agreed that a volunteer for the post of Secretary would be sought as soon as possible. **Action: Trustees**

4. Formation of Operational Groups. Phil Tilley explained that it was intended to form a number of Operational Groups to deal with specific aspects of the running of the Hall. Each Group would include a Trustee plus a number of volunteers from the wider membership of LACT.

Groups suggested so far were as follows:

Events – running specific events. Llandenny Vibe already had a group planning that event.

Development – dealing with the development of the Hall and its facilities, including fund raising.

Bookings and Equipment Hire – promoting the Hall to the community, dealing with bookings and promoting the hire of equipment when it was not required for use in the Hall.

It was agreed that an email would be sent round asking for volunteers to help run these groups and identifying people who were interested in taking on specific tasks as well as general roles. **Action: Phil, Caroline**

5. Future Events. The programme of events was discussed.

(a) General. It was suggested that a specific area of the Village Website be developed as an events calendar. Individual events are shown on the website but there is no area where there is an overview of all future events. **Action: Phil**

(b) Coffee Mornings. These were very successful and offered a chance for people in the Area to meet up once a month for tea and coffee and the now-famous bacon butties. The cost was £2.50 and the Coffee Mornings were held on the second Saturday of each month, except when there was a clash with other major events such as Usk Show (September). It was also an opportunity to buy / sell surplus produce.

It was suggested that the rota of person responsible for each coffee morning should be on the website so that swapping in cases of non-availability was easier. **Action: Phil**

(c) Llandenny Vibe. Mark gave a progress report on the planning for this event. The bands had been booked and arrangements made for outside caterers to attend as well as having our own BBQ. The target was to sell 200 tickets at £5 each.

It had now reached the stage where more volunteers needed to be identified, particularly for activities such as running the bar, stewarding etc. It was agreed that the roles required and times needed would be publicised. **Action: Mark, All for volunteering.**

The next leaflet drop was needed very soon. It was suggested that the leaflet included information on other Hall events, such as the coffee mornings, on the reverse. **Action: Vibe Group.**

Tim Clement suggested that the Parish Magazine be used to publicise Llandenny Vibe and the Hall in general. It has a circulation of 1,200 copies in the Raglan Area. The copy date for the next issue is very close so he suggested that Sue Russell be contacted with copy ASAP. **Action: Vibe Group**

Other matters raised in connection with the event included:

Licence from MCC – held up because need to confirm the land purchase
Isobel's Bakehouse publicity

Need a site plan. **Action: Richie**

Will need straw bales for seating

Donna will do face painting for the children

Need a group email at regular intervals to remind people. **Action: Phil**

Borrow PA system from school
Facebook page required for event

- (d) Tennis Finals. It had been suggested that the Wimbledon Ladies and Men's finals be shown in the Hall. There had been little support shown so far. It was agreed that publicity would be stepped up but that if insufficient interest was shown by the middle Saturday of Wimbledon Fortnight the event would be cancelled. **Action: Mark**
- (e) Rugby World Cup. It has been proposed at earlier meetings of the Management Committee that selected games from the Rugby World Cup in the Autumn would be shown. It was agreed that discussion of this would be postponed until after Llandenny Vibe.

5. Other matters.

- (a) Equipment for new land. It was agreed that we should make maximum use of the extra land that had been acquired, possibly by purchasing items of play equipment and / or nets for football.
- (b) Maintenance of new land. A rota would have to be established for maintaining the new land. Also, there were some concrete blocks that should be removed before using it as a play area.

5. Date of next meeting. The next general meeting will be held at 19:30 on Wednesday 18 September 2019 in the Parish Hall.